**Havelock High School Cabinet**

**January 18, 2017**

**Room 300**

**12:35-2:00**

**MISSION: The HHS Cabinet bi-monthly meetings will assure that:**

* **Instructional programs are aligned to district, state and school expectations**
* **School-wide policies and regulations are revised, communicated and implemented**
* **New information and curricula updates are provided promptly**
* **School, District and School expectations for student achievement and safety are met**
* **Havelock High School is adhering to Craven County Board of Education policy and regulations**
* **Best Practices are shared to increase student performance at Havelock High School**

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| **What** | **Who** | **Time Allotted** | **Time** |
| **Meet and Greet** | All | 1 min | 12:35-12:36 |
| **Start-ups**   * Welcome * Ground Rules * Safety Tips | Dr. Murphy | 4 min | 12:36-12:40 |
| **AdvancED Concept Maps**   * List of evidence aligned to assigned standard * Begin gathering evidence and upload to Google Docs | All | 50 min | 12:40-1:30 |
| **Review and Update:**   * A2.04 * A4.01 * B3.03 | All | 10 min | 1:30-1:40 |
| **Testing and Accountability**   * Discuss upcoming EOC/NCFEs * Look at testing schedule * Feedback | All | 18 min | 1:40-1:58 |
| **Meeting Schedule and Evaluation** | All | 2 min | 1:58-2:00 |